Indefinite Pronouns

Common indefinite pronouns include the following:

* anybody
* anyone
* everybody
* everyone
* somebody
* someone

Indefinite pronouns are considered singular. Therefore, writers use singular pronouns when referring to them. For example:

* Anybody can submit his or her application to Harvard, but not everyone is accepted to the university.
* Everyone should prepare for his or her speech before the end of this week.
* Someone left his or her umbrella by the front door.

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Unless a gender is specified, writers must use both sets of pronouns (“his or her,” for example).

* Everyone should wear his or her work uniform while at the factory.
* Everyone should wear her uniform to the Girl Scouts’ luncheon next Monday.

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